

**MINUTES OF MEETING OF ANNUAL GENERAL MEETING
JCAC BOARD OF MANAGEMENT
TUESDAY NOVEMBER 23RD @ 7.30PM
ON ZOOM**

Register of Attendance

X	Alison Trevenen (President)	X	Bob Orr OAM	X	Richard Ainio
X	Sandy Campbell	X	Neville Cartledge OAM	X	Joyce Ryall
X	Steve Bruechert	X	Nicholas Cartledge	X	Mervyn McKay
X	Malcolm Hull	X	Mary Pearson (CEO)		

X = present, A = apology

1.0	Present / Apologies	
	<p>This meeting has been held on Zoom due to restrictions in place because of Covid 19. Technical challenges have meant that it is not possible to list all persons who have logged on to this meeting. A complete list of apologies is not available due to technical difficulties created by using a digital platform for this meeting.</p>	<p>Motion: Apologies that have been logged were accepted and those who have attempted to attend are recognised.</p> <p>Moved: Richard Ainio Seconded: Sandy Campbell</p> <p>CARRIED</p>
2.0	Minutes of previous AGM – September 25th 2019	
2.1	<p>Confirmation of Minutes of previous AGM held on September 25th 2019. The minutes of the previous AGM held on September 25th 2019 were read and also distributed with all AGM material.</p>	<p>Motion: "The minutes of AGM held on 25th September 2019 confirmed as a true and accurate record."</p> <p>Moved: Sandy Campbell Seconded: Mervyn McKay</p> <p>CARRIED</p>
3.0	REPORTS	
3.1	PRESIDENT'S REPORT	
	<p>The President, Mrs Alison Trevenen presented a comprehensive report outlining the activities and issues that covered the period from July 2019 to June 2020. A copy of this report was made available to all attending and distributed digitally.</p>	<p>Motion: "That the president's report be accepted and adopted as a record of the financial year's activities from July 2019 to June 2020."</p> <p>Moved: Joyce Ryall Seconded: Steve Breuchert</p> <p>CARRIED</p>
3.2	TREASURER'S REPORT	
	<p>A comprehensive audited report outlining the financial affairs of JCAC for the period July 2019 to June 2020 was presented by the Treasurer, Mr Richard Ainio. This</p>	<p>Motion: "That the Treasurer's report be received and the financial statements as presented be</p>

	<p>report, including the Auditor’s report identified areas of concern that the Board were currently addressing which included the status of negotiations with regard to the error in the previous EBA. The report also indicated that Covid 19 presented organisations such as ours with a number of concerns. The entire content of the Treasurer’s report has been made available to all attendees and distributed digitally. The Treasurer also responded to a number of individual questions presented prior to the meeting and following receipt of the reports.</p>	<p>accepted as a true and accurate record of the financial position of JCAC.”</p> <p>Moved: Sandy Campbell Seconded: Malcolm Hull</p> <p>CARRIED</p>
3.3	CEO REPORT	
	<p>The CEO presented a report outlining the year’s activities. Included in the report was an outline of the impact of Covid 19 and its effect upon residents and staff. The concerns being felt at JCAC also mirror most other facilities involved in aged care and present many new and unknown issues for management and staff. The report also identified and compared data with regard to occupancy rates.</p>	<p>Motion: “ That the CEO report be accepted.”</p> <p>Moved: Steve Bruechert Seconded: Nick Cartledge</p> <p>CARRIED</p>
4.0	ELECTION OF BOARD MEMBERS	
	<p>The President Alison Trevenen reported that there were 3 people retiring from the Board of Management, being Steve Bruechert, Neville Cartledge and Joyce Ryall and that all three have renominated. A nomination has been received from Trent Rutherford, a conveyancing solicitor from Heinz and Partners. As the number of nominations is equal to or less than the vacancies, these 4 are therefore elected.</p> <p><i>Following this item the meeting concluded. It is important to acknowledge the challenges that completing this meeting using the digital platform of Zoom presented. All materials have been made available to registered attendees and members in a digital format.</i></p>	<p>Motion: “That the nominations for board membership as listed be accepted.”</p> <p>Moved: Richard Ainio Seconded: Sandy Campbell</p> <p>CARRIED</p>